



AMAG EXECUTIVE ACADEMY

YEAR 2021 - THIRD QUARTER
OPEN TRAINING PROGRAMMES

AMAG EXECUTIVE ACADEMY

S/No	Course Title	Date	Weekdays / Duration	Course Fee Per Person
BUSINESS COURSES				
71	High Impact Leadership & Organisational Productivity	1 st -2 nd Jul 2021	TF 2days	N100,000
72	Work Ethics & Leadership Skills Improvement	6 th -7 th July 2021	TW 2days	N100,000
73	Work Ethics & Attitude Improvement	7 th -8 th July 2021	WT 2days	N100,000
74	Personal Effectiveness at Work	8 th -9 th July 2021	TF 2days	N100,000
75	Management & Administrative Skills	13 th -14 th July 2021	TW 2days	N100,000
76	Management Skills Development	14 th -15 th July 2021	WT 2days	N100,000
77	Office Management & Administration Skills	15 th -16 th July 2021	TF 2days	N100,000
78	Advanced Selling Skills	22 nd -23 rd July 2021	TF 2days	N100,000
79	Time Management & Productivity Improvement	22 nd -23 rd July 2021	TF 2days	N100,000
80	Technical Report Writing	27 th -28 th July 2021	TW 2days	N100,000
81	Building Highly Effective Teams	29 th -30 th July 2021	TF 2days	N100,000
82	Managing People for Strategic Advantage	29 th -30 th July 2021	TF 2days	N100,000
83	Records & Document Management HR	3 rd -4 th Aug 2021	TW 2days	N100,000
84	Records Keeping & Document Management	5 th -6 th Aug 2021	TF 2days	N100,000
85	Leading High Performing Teams	10 th -11 th Aug 2021	TW 2days	N100,000
86	Business Ethics & Corporate Governance	12 th -13 th Aug 2021	TF 2days	N100,000
87	Competitive Intelligence & Consumer Insights	11 th -12 th Aug 2021	MT 2days	N100,000
88	Habits of Highly Effective Managers	18 th -19 th Aug 2021	TWT 3days	N150,000
89	Supervisor Development Programme	19 th -20 th Aug 2021	TF 2days	N100,000
90	Strategic Marketing Management	19 th -20 th Aug 2021	TF 2days	N100,000
91	Effective Communication & Interpersonal Relationship Skills	24 th -25 th Aug 2021	TW 2days	N100,000
92	Developing Effective Presentation Skills	26 th -27 th Aug 2021	TF 2days	N100,000
93	Effective Business Writing Skills	31 st Aug-2 nd Sept 2021	TWT 3days	N150,000
94	Advanced Business Writing Skills	2 nd -3 rd Sept 2021	TF 2days	N100,000

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95	Selling Skills & Customer Retention	7 th -8 th Sept 2021	TW 2days	N100,000
96	Developing Ownership Culture & Growth Mindset	9 th -10 th Sept 2021	TF 2days	N100,000
97	Supervision Skills Improvement	14 th -15 th Sept 2021	TW 2days	N100,000
98	Advanced Supervision Skills	16 th -17 th Sept 2021	TF 2days	N100,000
99	Marketing & Business Skills Development	16 th -17 th Sept 2021	TF 2days	N100,000
100	High Impact Leadership & Organisational Productivity	21 st -22 nd Sept 2021	TW 2days	N100,000
101	Strategic Selling & Key Accounts Mgt.	23 rd -24 th Sept 2021	TF 2days	N100,000
102	Developing Capacity for Peak Performance	28 th -29 th Sept 2021	TW 2days	N100,000
103	Building Highly Effective Teams	29 th -30 th Sept 2021	WT 2days	N100,000
104	Building & Leading a 21 st Century Team	29 th -30 th Sept 2021	WT 2days	N100,000
SPECIALISED COURSES				
206	Effective Systems Auditing	6 th -8 th Jul 2021	TWT 3days	N180,000
207	Advanced System Auditing	7 th -9 th Jul 2021	WTF 3days	N180,000
208	Effective Facilities Management	13 th -15 th Jul 2021	TWT 3days	N180,000
209	Effective Financial Management & Control	14 th -16 th Jul 2021	WTF 3days	N180,000
210	Inventory Management & Stock Control	15 th -16 th Jul 2021	TF 2days	N120,000
211	Business Process Improvement	22 nd -23 rd Jul 2021	TF 2days	N120,000
212	Electronic Business Risk Management	27 th -29 th Jul 2021	TWT 3days	N180,000
213	Regulations & Compliance for Financial Institutions	28 th -30 th Jul 2021	WTF 3days	N180,000
214	Credit Monitoring & Loan Administration	28 th -30 th Jul 2021	WTF 3days	N180,000
215	Credit Risk & Debt Recovery	3 rd -5 th Aug 2021	TWT 3days	N180,000
216	Strategic Sourcing & Cost Management	4 th -6 th Aug 2021	WTF 3days	N180,000
217	Risk-Based Internal Auditing	10 th -12 th Aug 2021	TWT 3days	N180,000
218	Advanced Internal Auditing	11 th -13 th Aug 2021	WTF 3days	N180,000

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219	Effective Internal Auditing	17 th -19 th Aug 2021	TWT 3days	N180,000
220	Effective Internal Control & Fraud Prevention	19 th -20 th Aug 2021	TF 2days	N120,000
221	Audit Report Writing	24 th -25 th Aug 2021	TW 2days	N120,000
222	Information Security Awareness	26 th -27 th Aug 2021	TF 2days	N120,000
223	Effective Systems Auditing	31 st Aug-2 nd Sept 2021	TWT 3days	N180,000
224	Advanced Systems Auditing	1 st -3 rd Sept 2021	WTF 3days	N180,000
225	Anti- Money Laundering & Combating Financing of Terrorism	7 th - 8 th Sept 202	TW 2days	N120,000
226	Fraud Prevention, Detection & Control	9 th -10 th Sept 2021	TF 2days	N120,000
227	Procurement Planning & Inventory Control	14 th -16 th Sept 2021	TWT 3days	N180,000
228	Advanced Procurement Planning & Inventory Control	15 th -17 th Sept 2021	WTF 3days	N180,000
229	Strategic Procurement & Contract Mgt.	15 th -17 th Sept 2021	WTF 3days	N180,000
230	Technical Report Writing	21 st -22 nd Sept 2021	TW 2days	N120,000
231	Regulations & Compliance for Financial Institutions	22 nd -24 th Sept 2021	WTF 3days	N180,000
232	Effective Budgeting & Cost Management	28 th -30 th Sept 2021	TWT 3days	N180,000